

**AGENDA FOR THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE LEE LAKE WATER DISTRICT
JANUARY 22, 2013, 8:30 A.M. AT
THE DISTRICT'S ADMINISTRATIVE OFFICE
22646 TEMESCAL CANYON ROAD, CORONA, CALIFORNIA 92883-5015**

The following is a summary of the rules of order governing meetings of the Lee Lake Water District Board of Directors:

AGENDA ITEMS

In case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity, which severely imperils public health, safety or both. Also, items, which arise after the posting of Agenda, may be added by a two-thirds vote of the Board of Directors.

PUBLIC COMMENT

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until placed on a future agenda in accordance with Board policy.

NOTICE TO PUBLIC

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board Member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case, they will be considered separately under New Business.

**IF ANYONE WISHES TO SPEAK WITH THE BOARD
ABOUT ANY CONSENT CALENDAR MATTER(S),
PLEASE STATE YOUR NAME, ADDRESS,
AND APPROPRIATE ITEM NUMBER(S).**

AFFIDAVIT OF POSTING

I, Allison Harnden, Office Manager of the Lee Lake Water District, hereby certify that I caused the posting of the Agenda at the District office at 22646 Temescal Canyon Road, Corona, California 92883-5015 prior to January 20, 2013.

Allison Harnden, Office Manager

**AGENDA FOR REGULAR MEETING
January 22, 2013**

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1. **Roll Call and Call to Order.**
2. **Presentations and Acknowledgments.**
3. **Public Comment.**

BOARD ITEMS:

4. **Minutes of the December 18, 2012 Regular Meeting.** **6-9**
RECOMMENDATION: Approve Minutes as written.
5. **Payment Authorization Report.** **10-13**
RECOMMENDATION: Approve Report and authorize payment of the December 18, 2012-January 22, 2013 invoices.
6. **Revenue & Expenditure Reports. (Unaudited).**
 - a. **Revenue & Expenditure Report.** **14-31**
RECOMMENDATION: Note and file.
 - b. **Lien update.** **32**
RECOMMENDATION: Note and file.
7. **FY 11/12 Audit (Continued from December 2012) – Completed.** **33-66**
RECOMMENDATION: Accept and Approve audited financial statements.
8. **Finance Committee Meeting Minutes.** **67-72**
RECOMMENDATION: Discuss and approve as part of the audit conditions.

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9. Public Hearing to Consider Adoption of the Mitigated Negative Declaration for the Temescal Canyon & Dawson Canyon Pipelines and Non-Potable Water Tank Project.	73-74 & attached
RECOMMENDATION: 1. Open Public Hearing. 2. Public Comment. 3. Additional comments. 4. Close Public Hearing. 5. Adopt Mitigated Negative Declaration.	
10. Trilogy Development.	
a. Homeowners Association update.	(-)
b. Golf Course update.	(-)
11. Sycamore Creek Development.	
a. Project Update.	(-)
b. 1738 homes to be built. 1127 houses occupied to date. 64% complete.	
12. Retreat Development – Ryland Homes.	
a. Project Update.	(-)
b. Discussion on recycled water conversion project.	(-)
c. 517 homes to be built. 484 houses occupied to date. 94% complete.	
13. Ranpac “Toscana” Project (Sam Yoo).	
a. Project Update.	(-)
b. 1443 estimated houses to be built.	
14. Mission Clay “Serano Specific Plan” Project (Blair Dahl).	
a. Project Update.	(-)
15. Water Utilization Reports.	75-87
RECOMMENDATION: Note and file.	
16. Committee Reports.	
a. Finance (Director Rodriguez).	(-)
b. Engineering (Director Destache).	88

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c. Public Relations (Allison Harnden).	(-)
17. General Manager's Report.	
a. General Manager's Report.	89
1. Private Teeter Plan.	
a. Private Teeter Plan Payment (JP Morgan)	90-92
RECOMMENDATION: Fund amount requested.	
b. Private Teeter Plan Funding (TOWER)	93
RECOMMENDATION: To be made by the Board.	
2. SSC Construction Inc. Percolation & Storage Project Payment Request No. 7.	94-97
RECOMMENDATION: Approve Payment Request No. 7.	
3. LLWD Influent EQ Basin and Infrastructure Design-Build.	98-104
RECOMMENDATION: Authorize General Manager to enter into a contract with SSC Construction for the construction of EQ Basin Project Improvements. Modify the budget to reflect the additional cost of construction above the budgeted amount.	
b. Operations Report.	105-106
18. District Engineer's Report.	(-)
a. Status of Projects.	
19. District Counsel's Report.	(-)
a. Sponsorship of local sports teams.	
20. Seminars/Workshops.	(-)
21. Consideration of Correspondence.	107-
An informational package containing copies of all pertinent correspondence for the Month of December will be distributed to each Director along with the Agenda.	
22. Adjournment.	